

**WORKPLACE** Environments



Since 1986, Accent Environments has been passionate about designing and furnishing workplace environments that accommodate all employees while fostering productivity. We have helped our clients complete projects, ranging from entire office buildings to individual workstations, by caring deeply about our clients, products, and the wider community.

### **OUR METHODOLOGY**



### **EVALUATION**

Understanding the scope of the project and your vision, needs and desires.



### DESIGN

Exploring the possibilities within the space.



### COSTS

Presenting the quote with detailed drawings and renderings if required.



### DELIVERY AND/OR INSTALL

Delivery of the products within your space and installation if required.



We stand behind our quality products and do not consider a project complete until you are 100% satisfied.



### **ONGOING SUPPORT**

We will be there to support you in any way even after the project is complete.

DESIGNING OFFICE SPACES THAT ACCOMMODATE ALL EMPLOYEES WHILE **ATTRACTING AND** RETAINING NEW STAFF



# **RECEPTION**

Make first impressions count with a welcoming reception space! The reception area is often the first point of contact for visitors, clients, and potential employees. This space should be a reflection of your brand and values. So, you want to ensure you leave a positive lasting impression on your guests!







Having a welcoming reception area ensures visitors feel comfortable and at ease. It provides a space for building and nurturing relationships, and/or having positive informal interactions. Well-designed reception areas set the tone for the visitors' experience with the

company.



# **OPEN PLAN OFFICES**

Open-plan office spaces promote collaboration and communication among employees. With no physical barriers, open office plans can encourage spontaneous interactions, idea-sharing, and teamwork. Open-plan spaces are also very flexible and adaptable, allowing for reconfiguration over time.









Personalities that thrive on social interaction tend to appreciate open-plan spaces because it allows them to tap into the energy the office buzz provides and gives them ample opportunity for teamwork. Open-plan spaces contribute to inclusive, collaborative work culture.



### **SEMI COLLABORATIVE OFFICES**

Semi-collaborative offices are the balance between open plan and private offices. These office setups present a combination of open plans, collaborative areas, and designated quiet spaces. Most commonly, semi-collaborative offices feature semi-private cubicles. This provides employees with personal space, without being disconnected from the rest of the team.





# **PRIVATE OFFICES**

Private offices are the most secluded style of desking. Some of the more introverted personalities tend to need a quieter space to fulfill their job role, but also certain job roles themselves require quieter spaces, where the employee can focus and be free of distractions. Higher positions within the company tend to desire private offices, as they take part in more private, and important business discussions.





### QUIET SPACES/FOCUSED ZONE

In spaces where private offices are solely for employees higher on the corporate ladder, quiet spaces or focus zones can provide lower-level employees a space with little to no distractions. Having a quiet space gives more introverted employees a space to focus, and a space for employees to go to when completing an exigent task.







Quiet spaces not only reduce distractions, but they are also a place for employees to destress and recharge before focusing again on the task at hand. In addition, tasks or calls of any kind may require privacy or confidentiality. Quiet zones allow for this privacy and decreases the disruption for others in the office. Having these zones contribute to accommodating the personalities of all employees.



# **RESIMERCIAL ZONE**

The resimercial zone is a blend of "residential" and "commercial". Resimercial refers to an area in a corporate setting that combines both home-like and professional design. Incorporating resimercial into the design means bringing the comfort of home with the professionalism of corporate and merging them into a space that helps attract employees, making them feel comfortable, and therefore increasing productivity and effectiveness.









Resimercial zones provide a casual setting for employees to engage in informal collaboration and spontaneous interactions. These zones acknowledge the importance of work-life balance by providing employees with a space to take a break without having to leave the office.



### **SMALL MEETING SPACES**

Small meeting spaces became the home base for various smaller team meetings, project discussions, client presentations, or one-on-one meetings. They play a vital role in a corporate environment. Depending on the size of organization, having multiple small meeting rooms can create an easy space for teams to discuss their projects.







Small meeting areas encourage active participation. Due to the more intimate environment employees feel more comfortable broaching questions and contributing to the discussion.



# LUNCHROOM/CAFE SPACE

It is a known fact that the kitchen is a vital space in any family home. And this translates to corporate environments as well. The lunchroom or café space serves as an area where employees can gather, interact, and engage in informal conversations. Well-designed lunchroom or café spaces encourage the company's culture and values.









The lunchroom/café space contributes to building a culture that fosters relationships, and engagement between employees. Informal learning, idea exchanges, and impromptu discussions happen naturally and easily within these spaces.



### **CREATIVE/BRAINSTORMING SPACE**

Creative spaces are a necessity in all corporate environments. Creativity and brainstorming are the backbone of any company's drive to grow and succeed. So having a stunning space where employees can gather to collaborate, innovate, and think outside the box is essential.







Creative spaces often feature furniture to enhance innovative discussions. Movable furniture, whiteboards or writable surfaces, and other tools enhance the employee's ability to jot down ideas and augment creative



### **RELAX AREA**

Relaxation areas provide a space for employees to unwind. Consider adding soft and homely seating options to allow employees to be comfortable. It is important that these spaces are provided away from the main buzz, to provide employees with a space to disconnect from the whirlwind and recharge. Relaxation spaces are vital in the fight against employee burn-out.





# **BREAKROOM**

Incorporating a 'fun' area where employees can have some down-time or take a quick break is an important part of the office environment. Relying on teamwork and engaging in healthy competition enhances a company's culture.







Think about incorporating game tables for employees to partake in healthy competition. Or maybe soft seating to enhance the social interactions for employees to recharge. These spaces assist in attracting new staff and retaining current staff.



### STORAGE/LOCKERS

With the advancement of technology, the need for filing and paper storage is decreasing. However, employees still have personal belongings, and it is important to provide them with a space of their own. Having the option of a lock gives employees a sense of security, while also having the clutter behind closed doors to keep the office looking tidy and organized!









Storage solutions are functional but can also add design to a space. Consider arranging books, plants, artwork, or decorative objects on the open shelves to bring personality to the office space.



### **CONFERENCE ROOMS**

Conference rooms are an ideal location for discussing confidential information, holding video conferences, or larger team meetings. These spaces are often a more formal setting where decisions makers can deep dive into data, discuss options, and arrive at intelligent conclusions.









Conference rooms are often used for departmental or company-wide gatherings to bring unity and alignment within the team. Employees can meet in these rooms to share information, receive updates, and set goals.



### **TRAINING ROOMS**

Training and team development are fundamental to company growth. Training spaces within corporate settings provide a space where training sessions, workshops, and/or seminars can be held to improve employee skills. By separating training spaces from the regular work environment, employees are given the ability to concentrate on the training without the distraction of their day-to-day workload.





### **VIDEO CONFERENCING ROOMS**

Video conferencing spaces are designed to facilitate virtual meetings and collaboration between clients or employees in different locations. These spaces need to be well-equipped with adequate audio and visual requirements to ensure the meetings are smooth. Video conferencing rooms foster conversations and decision-making, regardless of geographical distance.





### **WEBINAR + RECORDING SPACE**

With video marketing continuing to rise, recording spaces are becoming a necessity. Having dedicated spaces for this within the office offers flexibility and convenience without the hassle of having to look for external options. Providing an equipped space and the necessary resources allows video content to be much easier and faster to produce!





# **ACOUSTICS**

Open plans and collaborative workstations are ideal for promoting engagement among staff but can also generate a little too much noise. However, having acoustics can assist with this. Not only do they dampen the background noise, but they also add character to an office space. Acoustics can come in wall murals, ceiling tiles, hanging baffles, and more, giving each space its own personality.





# **ERGONOMICS**

Ergonomics is not only about employee comfort, but also about their overall health. Use of height-adjustable desks, seating with movement, and/or computer accessories to accommodate all needs increases employee's health and wellbeing overall. With that comes an increase in productivity and job satisfaction!





# **OUTDOOR SPACES**

Spending time in nature has been proven to have positive effects on both mental health and well-being. Having an outdoor space at the office provides opportunities for employees to breathe fresh air and connect with nature, which is known to reduce stress. This can increase overall happiness and job satisfaction, translating to higher employee retention rates.









Outdoor environments stimulate creativity and spark new ideas. Having a change of scenery fosters problemsolving and promotes physical well-being. An outdoor space is attractive and appealing to current and prospective employees.



# **NOTES**







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